****

**Enrollment Application 2019/2020**

Lakewood Cooperative Preschool welcomes all families. We strive to provide a stimulating and nurturing play-based environment where children and families of all backgrounds and identities work together in the classroom and grow together in community. Detailed below are class schedules, tuition, enrollment information, and application deadlines.

1. **CLASSES**

**Age as of 07/31/19\* Class Sessions Tuition (9 months per year)**

18 months -2 ½ years Mon & Wed 9:30 – 11:30am $155 monthly

2 ½ -3 ½ years Tues, Thurs & Fri 9:00 – 11:30am $230 monthly

3 ½-5 years Mon – Thurs 12:00 – 3:00 pm $365 monthly

**B. ENROLLMENT APPLICATION PROCESS**

Complete and mail the following documents to the Enrollment Coordinator:

1. Enrollment Application Form
2. Non-refundable check for $42.00 ($10 extra for each additional child) made payable to Lakewood Cooperative Preschool. If your family is applying for scholarship, the application fee will be waived. Please check this box 

if your family is applying for financial assistance. In no way will this impact your eligibility for admission.

1. Scholarship application (if applicable) should be mailed separately to the Treasurer (see below).

**C. DEADLINES FOR ENROLLMENT AND SCHOLARSHIP APPLICATIONS**

**March 8:** Re-enrollment, enrollment, and scholarship materials due for current students, siblings, and new families.

**Mid March :** Notifications sent via mail

**Send Enrollment Application and fee to: Send Scholarship Application to:**

Enrollment Coordinator Treasurer

c/o Lakewood Coop Preschool c/o Lakewood Coop Preschool

5005 South Ferdinand St 5005 South Ferdinand Street

Seattle, WA 98118 Seattle, WA 98118

If you have any questions, please contact our Enrollment Coordinator, Laura Sargent, via email at info@lakewoodcoop.net or leave a voicemail message for her at 206-725-6915.

**D.   INFORMATION ON ENROLLING MORE THAN ONE CHILD (DOUBLE-CO-OP)**

* A family may enroll more than one child if the required adult/child ratio is met and it does not require families with only one child to co-op more than once a week.
* Enrollment of more than two children in the co-op at one time is subject to Board review.
* Twins or siblings enrolled in the same class or different classes will be charged 100% tuition for each child unless awarded a scholarship.
* If a family has two children in the same class the parent/caregiver will work in the classroom once a week, to allow children to learn separate from their parent/caregiver.
* For other class combinations, the double co-oping parent/caregiver will be regularly scheduled to work once a week, alternating months for each class.
* Certain conditions (maternity leaves, health issues, enrollment etc.) might require double co-op families, in all class combinations, to be scheduled *up to full time for both children.*

*\*Notice: All students will be at least 19 months at the start of school to comply with current insurance policy*

**FOR ADMINISTRATIVE USE ONLY**

**RETURN\_\_\_\_\_ALUMNI\_\_\_\_\_NEW\_\_\_\_\_**

**BB\_\_\_\_\_CRICKET\_\_\_\_\_DFLY\_\_\_\_\_**



**Enrollment Application 2018/2019**

**1**. Enrolling for: (please circle one) 18mo-2 ½ yrs M&W 2 ½ -3 ½ yr TuThFr 3 ½ -5yr M-Th (pm)

*\* age as of July 31st, 2019 Bumblebees Crickets Dragonflies*

Re-Enrolling \_\_\_\_\_\_ ***OR*** New Applicant \_\_\_\_\_\_

If any of your children have previously attended LCP please list names and years attended:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. CHILD**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Birthdate\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_Gender\_\_\_\_

Does your child have previous preschool experience? Yes / No

If yes, please describe\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. PARENTS / GUARDIANS**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary adult working in preschool? Yes / No

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary adult working in preschool? Yes / No

What school job(s) are you interested in?*(see LCP website for job list)*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What skills/ experience do you have that will help us with school job placement?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you interested in being on a list of LCP families interested in swapping sibling childcare while cooping? \_\_\_\_\_\_

Sibling Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthdate\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

Sibling Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthdate\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

**Primary adult working in preschool if not listed above:**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary adult working in preschool? Yes / No

**NON-PARENTAL CAREGIVERS:** When a non-parental caregiver is the primary adult working in the classroom on a part-time or full-time basis: It is the parents’ responsibility to ensure that they and the caregiver attend the New Parent Orientation and take the Risk Management Training. If there is a change of caregivers during the school year it is the parents’ responsibility to train the new caregiver in the classroom duties and to arrange for Risk Management Training. **Parents are required to attend the All-School Meetings and monthly meetings and to relay all information to their caregiver.** The caregiver is welcome to attend all meetings.

*Thank you for applying to Lakewood Cooperative Preschool!*